

NEW ACCOUNT APPLICATION FORM

SOLE TRADER | PARTNERSHIP | PLC

Data Protection Act 1998 – Statement of Policy: Information contained in this form will be held securely in confidence and processed for the purpose of carrying out our business. We may consult with and disclose data to Credit Reference Agencies, banks, credit insurers and other responsible organisations. We may also consult Credit Reference Agencies in regard to all Partners or Directors. Second Nature Limited reserves the right to consult whosoever it considers necessary for the purpose of granting credit to the Applicant or otherwise. By completion of this account application form, order form or purchase of goods you confirm your consent to the terms of this statement.

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SECTION A

Entity type: **Sole Trader** _____ **Partnership** _____ **Plc** _____ (tick relevant status)

Proprietors Details:

Title: _____ First Name: _____ Surname: _____

Private Address: (must be given) _____

Telephone No: _____ Email address: _____

V.A.T. No: _____

Are you a buying group member? (e.g. Cardgains) _____ If so please specify _____

Buying group account number: _____

SECTION B

Trading Name: _____

Trading Address: _____

_____ Post Code: _____

BUYER DETAILS

Title: _____ First Name: _____ Surname: _____

Tel No: _____ Email address: _____

Website (if applicable): _____

Invoice Address: _____

Delivery Address (if different to the above):



Invoices to be e-mailed (*instead of post*)? If so, email for invoices _____

IF YOU WOULD LIKE TO ORDER ONLINE, REGISTER AT: SECONDNATURE.CO.UK

SECTION C

Bank Name: _____

Address: _____

Sort Code: _____ Bank Account No: _____ Trading since: _____

Name of Drawer: _____

Trade/ Credit References: _____

SECTION D

Card footage _____ Craft footage _____ Total footage _____

Customer Type – please circle (or highlight) one

A	Specialist Card Shop	B	CTN	C	Post Office
D	Department Store	E	Book Shop	F	Stationers
G	Flower Shop	H	Specialist Craft Shop	I	Gift Shop
J	Other (<i>please describe</i>) _____				

Account Location – please circle one

A High Street **B** Shopping Centre / Mall **C** Neighbourhood site **D** Secondary Town Position

E Other (*please specify*) _____

Target sales per annum _____ Credit Limit _____

(For internal purposes)

Rep Code _____



SECOND NATURE LTD ("SNL") GENERAL TERMS AND CONDITIONS

1. Payment is due in full and cleared funds within 30 days from the last day of the month in which the invoice has been raised and failure to make payment within this period may invalidate any agreed terms. Time for payment is of the essence. Invoices are raised immediately following dispatch of goods from the SNL warehouse.
2. No goods will be dispatched to customers whose account falls behind these terms (or any agreed variation to these terms). In the event that any invoice becomes overdue then the full balance of the customer becomes accelerated and due for payment immediately regardless of previous settlement dates.
3. The customer agrees to indemnify SNL against any costs incurred in the collection of any debt and SNL may exercise its right to charge interest of 8% per annum on overdue amounts, calculated on a daily basis if it is not paid within agreed credit terms.
4. VAT is calculated on the net invoice amount after deduction of any trade discount.
5. Minimum carriage paid order value is £100 excluding VAT. If the value of the order falls below this, a carriage charge of £5.50 will apply, with the exception of stock control items where the minimum order comprises 25 tickets.
6. SNL reserves the right to alter prices and to withdraw any design offered for sale without notice to the customer. However, changes will not affect orders in respect of which SNL have already sent an order confirmation.
7. SNL reserves the right to amend and alter designs and content, as well as substitute embellishments and materials at any time, at its sole discretion.
8. Queries on any deliveries must be notified to SNL in writing within 7 days of receipt of the goods. Any lost consignments must be notified to SNL within 7 days of invoice date. No credit for damaged or faulty goods, or for shortages or non-delivery will be issued unless a request is made in writing within 7 days from invoice date.
9. All seasonal invoices must be paid at the end of the month in which the occasion occurs. Seasonal credit notes are to be taken against future orders and are not a reason to withhold payments.
10. Goods are not sold on a sale or exchange/ sale or return basis, unless agreed to in writing by an authorised representative of SNL.
11. Unauthorised cancellations or returns will not be accepted.
12. Risk in the goods shall pass from SNL to the buyer upon delivery of such goods to the buyer. However, notwithstanding delivery and the passing of risk in the goods, title and property in the goods, including full legal and beneficial ownership, shall not pass to the buyer until SNL has received in cash or cleared funds payment in full for the goods and any other goods that SNL has supplied to the buyer, in which case title to goods shall pass at the time of payment of all such sums. Payment of the full price of the goods shall include the amount of any interest or other sums payable under the terms with SNL. SNL reserves the right to seize any of its goods to the value of any unpaid amount owing to SNL, whether specifically relating to unpaid invoices or not, in part or in whole, as a result of ongoing supply through stock control re-orders or individual orders.
13. These conditions apply to the exclusion of any other terms that the customer seeks to impose or incorporate or which are implied by trade, custom, practice or course of dealing. Acceptance of delivery of SNL goods shall be deemed conclusive evidence of the buyer's acceptance of SNL's terms and conditions. SNL may revise these terms and conditions at any time and the most recent version of the terms and conditions will prevail.

All SNL orders are subject to the terms of this New Account Application Form, including all of the above standard terms, which can only be varied by written agreement by an authorised SNL representative or a member of the SNL Customer Services team. SNL Sales Consultants do not have the authority to vary these terms.

I acknowledge and accept the above terms of trading and all information provided herein for the purpose of opening an account is, to the best of my knowledge and belief, true and accurate.

Customer Signature: _____ Dated: _____

Salesperson Signature: _____

(For internal purposes)

Date account opened: _____ By (name): _____

